Chairwoman Mrs. Gwen Talbot called the Terrebonne Parish Library Board of Control regular meeting to order at 5:03 p.m. on August 16, 2023 at the Terrebonne Parish Main Library.

Members present were Judge Jude Fanguy, Mr. Jon Paul Olivier, and Ms. Rosa Pitre. Library Director Mary Cosper LeBoeuf was in attendance. A quorum was present. Assistant Director Tracy Guyan and Finance Manager Christopher Moore were also present.

The Pledge of Allegiance and an invocation were recited.

Public wanting to address the board: None

Mr. Oliver moved to adopt the minutes for the June 21, 2023 meeting. Judge Fanguy gave the second. Motion passed.

Yes: Fanguy; Olivier; Pitre; Talbot
No: None
Absent: Ms. Alberta Adams; Mr. L.P. Bordelon; Ms. Devonna Simmons

Mrs. LeBoeuf gave the director’s report. The first Saturday fall market will be held on September 9, 2023 from 10 a.m. to 2 p.m. During the report, Mrs. LeBoeuf requested that the main library close as it did the previous year for the Rougarou Fest, October 21, and 22, 2023 because the library’s property is used for the festival.

Judge Fanguy moved to close the main library October 21 and 22, 2023. Ms. Pitre gave the second. Motion passed.

Yes: Fanguy; Olivier; Pitre; Talbot
No: None
Absent: Adams; Bordelon; Simmons

Judge Fanguy moved to deviate from the regular agenda and move to new business to allow Bourgeois Bennett to give the audit report, then return to the regular schedule. Mr. Olivier gave the second. Motion passed.

Yes: Fanguy; Olivier; Pitre; Talbot
No: None
Absent: Adams; Bordelon; Simmons

Under new business, Mr. Keith Tregle and Ms. Amanda Laserre from Bourgeois Bennett presented the 2022 audit report. The library received a clean opinion with no internal weaknesses or deficiencies.

Judge Fanguy moved to approve the 2022 audit report. Ms. Pitre gave the second. Motion passed.

Yes: Fanguy; Olivier; Pitre; Talbot
No: None
Absent: Adams; Bordelon; Simmons
Under old business, Mr. Daniel Bruce discussed the progression of the South Regional Branch. They have requested an additional eight days for inclement weather with an estimated completion date of August 16, 2024. Eleven percent of the project has been billed as of today.

Hurricane Ida repairs are underway at the main library. It will cost $86,025 to replace all of the metal seals on the windows while they are replacing the windows. It will also cost an additional $40,747 to create a water path to divert the water to a different location to prevent any future water issues.

The Red Cross is donating a generator for the East Houma Branch in order to provide emergency electricity in the event of a storm. The Red Cross monitored the many people that utilize the library’s internet and services after Hurricane Ida. Mr. Bruce is researching this equipment’s installation.

Under new business, Judge Fanguy moved to declare the 2009 Dodge Caravan surplus. Mr. Olivier gave the second. Motion passed.

   Yes:        Fanguy; Olivier; Pitre; Talbot
   No:         None
   Absent:     Adams; Bordelon; Simmons

The board discussed the following policies: Library Board of Control Bylaws; Continuing Education; Electrical Failings and Outages; Electronic Use; Fines and Fees; Materials Selection; Statement of Concern; Meeting Rooms; Registration and Eligibility of Cards. The following polices will be removed: Public Cell Phone Usage; Social Media Guidelines. The members discuss the polices, then voting is held at the following meeting.

Judge Fanguy moved to accept the January – July 2023 financial statement. Mr. Oliver gave the second. Motion passed.

   Yes:        Fanguy; Olivier; Pitre; Talbot
   No:         None
   Absent:     Adams; Bordelon; Simmons

Judge Fanguy moved to accept the 2023 revised budget. Ms. Pitre gave the second. Motion passed.

   Yes:        Fanguy; Olivier; Pitre; Talbot
   No:         None
   Absent:     Adams; Bordelon; Simmons

The next board meeting is October 18, 2023.

The meeting adjourned at 7:19 pm.

Mary Cosper LeBoeuf
Secretary/Director