AGENDA
Terrebonne Parish Library Board of Control Meeting
February 24, 2021
Main Library – DE Room

Call meeting to order – 5 p.m.
Roll Call
Invocation
Pledge of Allegiance
Public Wanting to Address the Board
Approval of Minutes for December 3, 2020, January 7, 2021, February 4, 2021
Report of Director (yellow sheets)
Committee Reports

Old Business:
   1. COVID Update
   2. Update on East Houma Branch
   3. Discussion of South Regional Branch – Architect Daniel Bruce
   4. Update on Property by the North Branch

New Business:
   1. 2020 Financial Statement
   2. January 2021 Financial Statement
   3. 2020 Library Statistics
   4. Request from LSU AG/St. Francis Vegetable Garden

Report on activities on behalf of the library since last board meeting
Adjournment

Next Meeting: April 21, 2021
Chairwoman Gwen Talbot called the Terrebonne Parish Library Board of Control regular meeting to order at 5:00 p.m. on December 3, 2020 at the Terrebonne Parish Main Library.

Members present were Ms. Alberta Adams, Mr. L.P. Bordelon, Mr. Marty Collins, Judge Jude Fanguy, Mr. Jon Paul Olivier, and Ms. Rosa Pitre. Library Director Mary Cosper LeBoeuf was in attendance. A quorum was present. Finance Manager Christopher Moore, and Emeritus Member Mrs. Mary Royston were in attendance.

The Pledge of Allegiance and an invocation were recited.

At 5:04 p.m., Mr. Olivier moved to open the public hearing. Judge Fanguy gave the second. Motion passed.

Yes: Adams; Bordelon; Collins; Fanguy; Olivier; Pitre; Talbot
No: None
Absent: None

Mr. Bordelon moved to adopt the minutes of the October 21, 2020 meeting. Ms. Pitre gave the second. Motion passed.

Yes: Adams; Bordelon; Collins; Fanguy; Olivier; Pitre; Talbot
No: None
Absent: None

Mrs. LeBoeuf gave the director's report. The library is continuing virtual programming and now has a Youtube channel. The library staff is delivering books and items to nursing homes and assisted living, along with day care centers. The Friends of the Library will be holding a used book sale in the arts and craft room of the main library. The sale will take place the entire month of January.

No one from the public attended to address the board.

Under old business, Mr. Bordelon moved to accept the 2021 Proposed Budget as the official 2021 adopted budget. Mr. Olivier gave the second. Motion passed.

Yes: Adams; Bordelon; Collins; Fanguy; Olivier; Pitre; Talbot
No: None
Absent: None

At 5:15 p.m., Ms. Pitre moved to close the public hearing. Mr. Olivier gave the second. Motion passed.

Yes: Adams; Bordelon; Collins; Fanguy; Olivier; Pitre; Talbot
No: None
Absent: None

Mrs. LeBoeuf reported for the COVID update that the library system is open, but curbside services are also being provided to the public. All staff is required to wear masks, along with people entering the facilities. Social distancing is still in place.

Architect Daniel Bruce was not able to attend the meeting. His contract has been submitted to parish administration. Proposals for survey of the property and soil testing have been received.

Mr. Bordelon moved to accept the proposal of $4,500.00 from Adaman and Associates for soil testing and $4,875.00 from Charles McDonald Inc. for the property survey of the South Regional Branch. Ms. Adams gave the second. Motion passed.

Yes: Adams; Bordelon; Collins; Fanguy; Olivier; Pitre; Talbot
No: None
Absent: None

Under new business, Judge Fanguy moved to accept the January – mid-November 2020 Financial Statement. Mr. Olivier gave the second. Motion passed.

Yes: Adams; Bordelon; Collins; Fanguy; Olivier; Pitre; Talbot
No: None
Absent: None

Mr. Olivier moved to accept the December 2020 Revised Budget. Judge Fanguy gave the second. Motion passed.

Yes: Adams; Bordelon; Collins; Fanguy; Olivier; Pitre; Talbot
No: None
Absent: None

Mr. Collins moved to accept the janitorial bid of $31,320.00 from Pioneer Janitorial. Judge Fanguy gave the second. Motion passed.

Yes: Adams; Bordelon; Collins; Fanguy; Olivier; Pitre; Talbot
No: None
Absent: None

There was discussion of the 2021 regular board meeting dates; the board will continue to meet on the third Wednesday of every other month, excluding November/December. However for February since the meeting date will be on Ash Wednesday the meeting will be moved to the following Wednesday, February 24, 2021.

The meeting adjourned at 5:37 p.m.

Mary Cosper LeBoeuf
Secretary/Director
Chairwoman Mrs. Gwen Talbot called the Terrebonne Parish Library Board of Control special meeting to order at 5:01 p.m. on January 7, 2021 at the Terrebonne Parish Main Library.

Members present were Ms. Alberta Adams, Mr. L.P. Bordelon, Mr. Marty Collins, Judge Jude Fanguy, Mr. Jon Paul Olivier, and Ms. Rosa Pitre. Library Director Mary Cosper LeBoeuf and Assistant Director Tracy Guyan were in attendance. A quorum was present.

The Pledge of Allegiance and an invocation were recited.

Public wanting to address the board: None

Judge Fanguy moved to declare the East Houma Branch an emergency because a water pipe burst which flooded the facility for hours. The R.S. 38:2211(5)(a) waives the requirements of the Public Bid Law (RS 38:2212) by invoking the use of the emergency exception to said law for the repair of East Houma Branch water damage in order to re-open the library as it is unsafe for usage. Mr. Olivier gave the second. Motion passed.

Yes: Adams; Bordelon; Collins; Fanguy; Olivier; Pitre; Talbot
No: None
Absent: None

The meeting adjourned at 5:17 pm.

Mary Cosper LeBoeuf  
Secretary/Director
Chairwoman Mrs. Gwen Talbot called the Terrebonne Parish Library Board of Control special meeting to order at 5:00 p.m. on February 4, 2021 at the Terrebonne Parish Main Library.

Members present were Ms. Alberta Adams, Mr. L.P. Bordelon, Mr. Marty Collins, Judge Jude Fanguy, and Mr. Jon Paul Olivier. Library Director Mary Cosper LeBoeuf and Assistant Director Tracy Guyan were in attendance. A quorum was present.

The Pledge of Allegiance and an invocation were recited.

Public wanting to address the board: None

Mr. Collins moved to accept the low bid of $42,800 from J.E. Boudreaux Services for the drywall repair to the East Houma Branch. This is in direct relation to the emergency declaration to repair East Houma due to a burst water pipe. The R.S. 38:2211(5)(a) waives the requirements of the Public Bid Law (RS 38:2212). Judge Fanguy gave the second. Motion passed.

Yes: Adams; Bordelon; Collins; Fanguy; Olivier; Talbot
No: None
Absent: Rose Pitre

In relation to the previous motion, Judge Fanguy moved to accept proposed state contract pricing (#4400017226) of $61,485.30 from A&R Floor Center for carpet and installation at the East Houma Branch. Mr. Bordelon gave the second. Motion passed.

Yes: Adams; Bordelon; Collins; Fanguy; Olivier; Talbot
No: None
Absent: Pitre

The board discussed purchasing property near the North Branch for parking and/or storage for future usage. Mrs. LeBoeuf will move forward obtaining any pertinent information and contact the real estate agent in regards to purchasing the property.

The meeting adjourned at 5:27 pm.

Mary Cosper LeBoeuf
Secretary/Director
Terrebonne Parish Library

Director’s Report

January 2021

The Terrebonne Parish Library continued reduced and virtual services for January 2021 because of COVID 19. However, the library system reinstated regular hours for all branches except for the East Houma Branch which is providing curbside services because the branch was flooded in December.

The meeting rooms opened to the public with COVID 19 accommodations – only limited capacity in the room, kitchens closed, tables and chairs cannot be moved from the arranged set up, and masks must be worn at all times.

“Determined to Rise: The Woman’s Suffrage Movement in Louisiana” was on display during the month at the main library. The exhibit was sponsored by Centennial Woman’s Suffrage, National Endowment for the Humanities and the Louisiana Endowment for the Humanities.

The Friends of the Library hosted a used book sale in the arts and craft room for the month.

The library has its own YouTube channel. The channel includes uploads of various digital library programs.

Virtual programs continued to appear on the library’s Facebook page; Mondays – This Week in History; Tuesdays – adult programs; Wednesdays – crafts for children; Thursdays – teen programs; Fridays – favorite books; and Saturdays – STEM programs.

The youth services department contributed to the library’s monthly blog with weekly posts that are published every Friday. One of the following will be published each week: history blog, poetry nook, story time or baking with Brooke.

Weekly take and make crafts continued at all branches.

The community coordinator judged the Houma Christian School 4-H art contest. She had virtual meetings with Terrebonne Addiction Coalition, Live Healthy Houma and St. Matthews School Battle of the Book team. She met with representatives from LSU AG and LA Snap Ed programs to plan nutritional education series.

The monthly Bon a Savoir newsletter was published. Copies were in all library branches, distributed to local businesses, and emailed to people.

The Reading Well Program visited 24 day care centers and distributed 50 crafts. The coordinator hosted two zoom storytelling sessions with a daycare center.

The Reading Forever program had twenty-three stops to nursing homes and assisted living centers filling requests. Our service stops at the door since the library staff cannot enter the facilities.

The library purchased three new databases for homework help: Freedom Flix; Science Flix; True Flix.

The director attended a Libraries Gulf South meeting. She and the assistant director conducted a staff meeting for branch managers and supervisory staff on January 25, 2021.
The acquisitions librarian and assistant director participated in two webinars, along with the assistant director attending a regional assistant directors' meeting. Eight staff members attended webinars sponsored by the State Library of Louisiana. The reference staff participated in training in Mango Language, Ancestry.com, legal research, and financial ratings: Weiss.
Terrebonne Parish Library

Director's Report

February 2021

The library brought back limited capacity and socially distanced programming for the month. Registration and limited seating are required for the programs. The Chauvin and Dularge Branches held Valentine story times and crafts. The Dulac, North, and main library are hosting weekly story times. The main library is hosting three story times a week. The North Branch are hosting two story times per week and a movie matinee on Saturdays. The Dulac Branch is holding weekly craft times.

For adults, the main library is conducting six computer classes. On Thursdays, the Dulac Branch is hosting adult crafts, with the main library holding a starting stiches group.

The library started the Terrebonne Nonprofit Support Network. The mission is to facilitate peer-to-peer communication and education for nonprofits and resource agencies serving the bayou community. The community coordinator maintains the group and the Facebook page. A monthly newsletter is also being designed.

The library was awarded an LEH grant, “Who Gets to Vote” which will be coordinated through a RELIC program beginning in late March to early April.

Virtual programs continued to appear on the library’s Facebook page; Mondays – This Week in History; Tuesdays – adult programs; Wednesdays – crafts for children; Thursdays – teen programs; Fridays – favorite books; and Saturdays – STEM programs.

The youth services department contributes to the library’s monthly blog with weekly posts that are published every Friday. One of the following will be published each week: history blog, poetry nook, story time or baking with Brooke.

Weekly take and make crafts continued at all branches.

The Reading Well Program visited 24 day care centers. The coordinator hosted two zoom storytelling sessions with a daycare center.

The Reading Forever program had twenty-three stops to nursing homes and assisted living centers filling requests. Our service stops at the door since the library staff cannot enter the facilities.

The Friends of the Library used book sale continues for the month in the arts and craft room.

The community coordinator met with the planning committee to restart the Putting Veterans First program. She met virtually with the Region Three Public Health to host programming for Public Health Week to be held in April. Virtual meetings were also held with Region Three Public Strategic Health Assessment Steering Committee, Live Healthy Houma, and Terrebonne Nutrition Council.

Through a FINRA Foundation grant the library purchased the Financial Ratings: Weiss Ratings.

The reference staff wrote two blogs for the library’s website: Library Lovers Month (books about libraries) and Robert Smalls: A Bold Break for Freedom.

The monthly Bon a Savoir newsletter was published. Copies are in all library branches, distributed to local businesses, and emailed to people.

The library director attended a Libraries Gulf South meeting and a steering committee meeting for the 200th Birthday of Terrebonne Parish which takes place in 2022.
### TERREBONNE PARISH LIBRARY
### GENERAL FUND - ACTUAL 2020 EXPENSE TO BUDGET FOR YEAR ENDING (December 31, 2020)

<table>
<thead>
<tr>
<th>Current Year</th>
<th>(A) Original Budget 2020</th>
<th>(B) Revised 11/17/2020</th>
<th>(C) Actual Pre-Audited 12/31/2020</th>
<th>(D) (Over) Under Budget to Actual</th>
</tr>
</thead>
</table>

#### SUMMARY OF REVENUES - BY SOURCES

<table>
<thead>
<tr>
<th>Local sources:</th>
<th>$5,450,000.00</th>
<th>$5,450,000.00</th>
<th>$5,735,660.00</th>
<th>105.24%</th>
<th>(285,660.00)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Taxes - sales and use (Jan. 2018 Estimated from TPCG)</td>
<td>$5,450,000.00</td>
<td>$5,450,000.00</td>
<td>$5,735,660.00</td>
<td>105.24%</td>
<td>(285,660.00)</td>
</tr>
<tr>
<td>Charges for use of photocopier</td>
<td>50,000.00</td>
<td>25,000.00</td>
<td>27,917.51</td>
<td>111.67%</td>
<td>(2,917.51)</td>
</tr>
<tr>
<td>Fines</td>
<td>25,500.00</td>
<td>5,000.00</td>
<td>5,196.00</td>
<td>103.92%</td>
<td>(196.00)</td>
</tr>
<tr>
<td>Lost books</td>
<td>3,000.00</td>
<td>1,500.00</td>
<td>1,680.00</td>
<td>112.00%</td>
<td>(180.00)</td>
</tr>
<tr>
<td>Interest earnings</td>
<td>100.00</td>
<td>75.00</td>
<td>5,875.00</td>
<td>7833.33%</td>
<td>(5,800.00)</td>
</tr>
<tr>
<td>Gifts/Donations</td>
<td>5,000.00</td>
<td>1,000.00</td>
<td>1,189.00</td>
<td>118.90%</td>
<td>(189.00)</td>
</tr>
<tr>
<td>Miscellaneous</td>
<td>5,000.00</td>
<td>2,000.00</td>
<td>1,735.00</td>
<td>86.75%</td>
<td>265.00</td>
</tr>
<tr>
<td>Grants</td>
<td>1,000.00</td>
<td>24,058.00</td>
<td>24,058.00</td>
<td>100.00%</td>
<td>-</td>
</tr>
<tr>
<td>Intergovernmental</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Total Revenues from Local Sources</strong></td>
<td>$5,539,600.00</td>
<td>$5,508,633.00</td>
<td>$5,803,310.51</td>
<td>105.35%</td>
<td>(294,677.51)</td>
</tr>
</tbody>
</table>

#### State sources:
- State of Louisiana (State aid)                     | -             | -             | -             |         |              |

#### Federal sources:
- Total Revenues from Federal Sources                 | -             | -             | -             |         |              |

#### Total Revenues by Sources                        | $5,539,600.00 | $5,508,633.00 | $5,803,310.51 | 105.35% | (294,677.51) |
<table>
<thead>
<tr>
<th></th>
<th>Current Year</th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>(A)</td>
<td>(B)</td>
<td>(C)</td>
<td>(D)</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Original</td>
<td>Revised</td>
<td>Actual</td>
<td>(Over)</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Budget 2020</td>
<td>11/17/2020</td>
<td>Pre-Audited</td>
<td>Under</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>Budget</td>
<td>12/31/2020</td>
<td>Budget to Actual</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>SUMMARY OF EXPENDITURES - BY AGENCY</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Agency</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Terrebonne Parish Library</td>
<td>5,111,233.00</td>
<td>4,776,040.00</td>
<td>4,566,381.00</td>
<td>95.61%</td>
<td>209,659.00</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Total Expenditures by Agency</strong></td>
<td>5,111,233.00</td>
<td>4,776,040.00</td>
<td>4,566,381.00</td>
<td>95.61%</td>
<td>209,659.00</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>SUMMARY OF EXPENDITURES - BY DEPARTMENTS</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Department</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Administration</td>
<td>3,101,964.00</td>
<td>3,101,964.00</td>
<td>3,010,848.00</td>
<td>97.06%</td>
<td>91,116.00</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Operations</td>
<td>2,009,269.00</td>
<td>1,674,076.00</td>
<td>1,555,533.00</td>
<td>92.92%</td>
<td>118,543.00</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Total Expenditures by Departments</strong></td>
<td>5,111,233.00</td>
<td>4,776,040.00</td>
<td>4,566,381.00</td>
<td>95.61%</td>
<td>209,659.00</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>SUMMARY OF EXPENDITURES - BY FUNCTIONS</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Function</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Culture and Recreation</td>
<td>5,111,233.00</td>
<td>4,776,040.00</td>
<td>4,566,381.00</td>
<td>95.61%</td>
<td>209,659.00</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Total Expenditures by Functions</strong></td>
<td>5,111,233.00</td>
<td>4,776,040.00</td>
<td>4,566,381.00</td>
<td>95.61%</td>
<td>209,659.00</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>SUMMARY OF EXPENDITURES - BY CHARACTER</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Character</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>% SPENT</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Personnel Services</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Salaries</td>
<td>2,138,870.00</td>
<td>2,138,870.00</td>
<td>2,081,172.00</td>
<td>97.30%</td>
<td>57,698.00</td>
<td></td>
<td></td>
</tr>
<tr>
<td>FICA</td>
<td>163,624.00</td>
<td>163,624.00</td>
<td>150,329.00</td>
<td>91.87%</td>
<td>13,295.00</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Retirement Contributions</td>
<td>140,987.00</td>
<td>140,987.00</td>
<td>139,416.00</td>
<td>98.99%</td>
<td>1,571.00</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Life/Health Insurance</td>
<td>608,000.00</td>
<td>608,000.00</td>
<td>589,879.00</td>
<td>97.02%</td>
<td>18,121.00</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Unemployment Insurance</td>
<td>32,083.00</td>
<td>32,083.00</td>
<td>31,251.00</td>
<td>97.41%</td>
<td>832.00</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Workman's Compensation</td>
<td>18,400.00</td>
<td>18,400.00</td>
<td>18,801.00</td>
<td>102.18%</td>
<td>401.00</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Total Personnel services</strong></td>
<td>3,101,964.00</td>
<td>3,101,964.00</td>
<td>3,010,848.00</td>
<td>97.06%</td>
<td>91,116.00</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Supplies and Materials</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Postage</td>
<td>2,000.00</td>
<td>2,000.00</td>
<td>1,321.00</td>
<td>66.05%</td>
<td>679.00</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Office supplies</td>
<td>60,000.00</td>
<td>55,000.00</td>
<td>34,196.00</td>
<td>62.17%</td>
<td>20,804.00</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Educational, Continuing Education</td>
<td>6,000.00</td>
<td>5,000.00</td>
<td>2,801.00</td>
<td>46.68%</td>
<td>3,199.00</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Building and ground supplies</td>
<td>25,000.00</td>
<td>25,000.00</td>
<td>23,917.00</td>
<td>95.67%</td>
<td>1,083.00</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Vehicle supplies</td>
<td>6,000.00</td>
<td>5,000.00</td>
<td>6,166.00</td>
<td>102.77%</td>
<td>(166.00)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Other capital purchases</td>
<td>35,000.00</td>
<td>35,000.00</td>
<td>34,145.00</td>
<td>97.56%</td>
<td>855.00</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Total Supplies and Materials</strong></td>
<td>134,000.00</td>
<td>129,000.00</td>
<td>102,546.00</td>
<td>79.49%</td>
<td>26,454.00</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Other Services and Charges</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Sales tax deductions</td>
<td>40,000.00</td>
<td>40,000.00</td>
<td>37,467.00</td>
<td>93.67%</td>
<td>2,533.00</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Advertising</td>
<td>1,500.00</td>
<td>1,500.00</td>
<td>524.00</td>
<td>34.93%</td>
<td>976.00</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Membership dues</td>
<td>900.00</td>
<td>1,000.00</td>
<td>1,246.00</td>
<td>124.60%</td>
<td>(246.00)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Book binding</td>
<td>500.00</td>
<td>500.00</td>
<td>500.00</td>
<td>100.00%</td>
<td>500.00</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Page 2 of 4
<table>
<thead>
<tr>
<th></th>
<th>Current Year</th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>(A) Original</td>
<td>(B) 11/17/2020 Revised</td>
<td>(C) Actual Pre-Audited 12/31/2020</td>
<td>(D) (Over) Under Budget to Actual</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Budget</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Electrical</td>
<td>200,000.00</td>
<td>200,000.00</td>
<td>153,322.00</td>
<td>76.66%</td>
<td>46,678.00</td>
<td></td>
</tr>
<tr>
<td>Gas</td>
<td>10,000.00</td>
<td>15,000.00</td>
<td>12,831.00</td>
<td>85.54%</td>
<td>2,169.00</td>
<td></td>
</tr>
<tr>
<td>Water</td>
<td>7,000.00</td>
<td>7,000.00</td>
<td>5,890.00</td>
<td>84.14%</td>
<td>1,110.00</td>
<td></td>
</tr>
<tr>
<td>Telephone</td>
<td>20,000.00</td>
<td>28,000.00</td>
<td>28,136.00</td>
<td>100.49%</td>
<td>(136.00)</td>
<td></td>
</tr>
<tr>
<td>Rental-equipment</td>
<td>35,000.00</td>
<td>25,000.00</td>
<td>22,307.00</td>
<td>63.43%</td>
<td>2,693.00</td>
<td></td>
</tr>
<tr>
<td>Rental-books</td>
<td>6,700.00</td>
<td>6,700.00</td>
<td>6,762.00</td>
<td>100.93%</td>
<td>(62.00)</td>
<td></td>
</tr>
<tr>
<td>Miscellaneous</td>
<td>47,000.00</td>
<td>35,000.00</td>
<td>31,052.00</td>
<td>88.72%</td>
<td>3,948.00</td>
<td></td>
</tr>
<tr>
<td>Bookkeeping</td>
<td>27,000.00</td>
<td>27,000.00</td>
<td>27,000.00</td>
<td>100.00%</td>
<td>-</td>
<td></td>
</tr>
<tr>
<td>Fidelity bonds</td>
<td>700.00</td>
<td>700.00</td>
<td>700.00</td>
<td>100.00%</td>
<td>-</td>
<td></td>
</tr>
<tr>
<td>Insurance-auto</td>
<td>8,000.00</td>
<td>8,000.00</td>
<td>6,102.00</td>
<td>76.28%</td>
<td>1,898.00</td>
<td></td>
</tr>
<tr>
<td>General liability insurance</td>
<td>119,429.00</td>
<td>114,582.00</td>
<td>114,582.00</td>
<td>100.00%</td>
<td>-</td>
<td></td>
</tr>
<tr>
<td>Building &amp; content insurance</td>
<td>119,990.00</td>
<td>129,773.00</td>
<td>129,773.00</td>
<td>100.00%</td>
<td>-</td>
<td></td>
</tr>
<tr>
<td>Travel</td>
<td>12,000.00</td>
<td>12,000.00</td>
<td>8,795.00</td>
<td>73.29%</td>
<td>3,205.00</td>
<td></td>
</tr>
<tr>
<td>Security guard</td>
<td>50,000.00</td>
<td>15,000.00</td>
<td>9,840.00</td>
<td>65.60%</td>
<td>5,160.00</td>
<td></td>
</tr>
<tr>
<td>Building lease</td>
<td>13,200.00</td>
<td>13,200.00</td>
<td>13,200.00</td>
<td>100.00%</td>
<td>-</td>
<td></td>
</tr>
<tr>
<td>Data base</td>
<td>48,000.00</td>
<td>48,000.00</td>
<td>24,807.00</td>
<td>51.68%</td>
<td>23,193.00</td>
<td></td>
</tr>
<tr>
<td>Outreach mobile service</td>
<td>5,000.00</td>
<td>5,000.00</td>
<td>675.00</td>
<td>13.50%</td>
<td>4,325.00</td>
<td></td>
</tr>
<tr>
<td>Allocations</td>
<td>50,000.00</td>
<td>50,000.00</td>
<td>44,653.00</td>
<td>89.31%</td>
<td>5,347.00</td>
<td></td>
</tr>
<tr>
<td>Contingency reserve</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>0.00%</td>
<td>-</td>
<td></td>
</tr>
<tr>
<td><strong>Total Other Services and Charges</strong></td>
<td><strong>821,919.00</strong></td>
<td><strong>782,955.00</strong></td>
<td><strong>679,664.00</strong></td>
<td><strong>86.81%</strong></td>
<td><strong>103,291.00</strong></td>
<td></td>
</tr>
</tbody>
</table>

### Repairs and Maintenance

<p>| | | | | | | |</p>
<table>
<thead>
<tr>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Maintenance of grounds</td>
<td>50,000.00</td>
<td>50,000.00</td>
<td>48,205.00</td>
<td>96.41%</td>
<td>1,795.00</td>
<td></td>
</tr>
<tr>
<td>Maintenance of buildings</td>
<td>50,000.00</td>
<td>90,000.00</td>
<td>91,583.00</td>
<td>101.76%</td>
<td>(1,583.00)</td>
<td></td>
</tr>
<tr>
<td>Maintenance of autos</td>
<td>1,500.00</td>
<td>1,500.00</td>
<td>187.00</td>
<td>12.47%</td>
<td>1,313.00</td>
<td></td>
</tr>
<tr>
<td>Plumbing, heating &amp; a/c</td>
<td>20,000.00</td>
<td>15,000.00</td>
<td>22,828.00</td>
<td>152.19%</td>
<td>(7,888.00)</td>
<td></td>
</tr>
<tr>
<td>Maintenance of office machines</td>
<td>-</td>
<td>0.00</td>
<td>0.00</td>
<td>-0.00%</td>
<td>-</td>
<td></td>
</tr>
<tr>
<td>Pest control</td>
<td>5,700.00</td>
<td>5,700.00</td>
<td>4,294.00</td>
<td>75.32%</td>
<td>1,406.00</td>
<td></td>
</tr>
<tr>
<td>Janitorial</td>
<td>41,150.00</td>
<td>41,150.00</td>
<td>33,085.00</td>
<td>80.40%</td>
<td>8,065.00</td>
<td></td>
</tr>
<tr>
<td>Contractual-office machines</td>
<td>40,000.00</td>
<td>60,000.00</td>
<td>59,955.00</td>
<td>99.93%</td>
<td>-45.00</td>
<td></td>
</tr>
<tr>
<td>Major repairs</td>
<td>25,000.00</td>
<td>10,000.00</td>
<td>26,003.00</td>
<td>266.03%</td>
<td>(16,003.00)</td>
<td></td>
</tr>
<tr>
<td><strong>Total Repairs and Maintenance</strong></td>
<td><strong>233,350.00</strong></td>
<td><strong>273,350.00</strong></td>
<td><strong>286,740.00</strong></td>
<td><strong>104.90%</strong></td>
<td><strong>(13,390.00)</strong></td>
<td></td>
</tr>
</tbody>
</table>

### Capital Outlay

<p>| | | | | | | |</p>
<table>
<thead>
<tr>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Acquisition-Autos</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>0.00%</td>
<td>-</td>
</tr>
<tr>
<td>Acquisition-Land/Buildings</td>
<td>350,000.00</td>
<td>43,771.00</td>
<td>54,841.00</td>
<td>125.29%</td>
<td>(11,070.00)</td>
<td></td>
</tr>
<tr>
<td>Acquisition-Educational</td>
<td>50,000.00</td>
<td>10,000.00</td>
<td>-</td>
<td>-</td>
<td>0.00%</td>
<td>10,000.00</td>
</tr>
<tr>
<td>Acquisition-Office equipment</td>
<td>50,000.00</td>
<td>65,000.00</td>
<td>55,223.00</td>
<td>84.96%</td>
<td>9,777.00</td>
<td></td>
</tr>
<tr>
<td>Acquisition-Books</td>
<td>175,000.00</td>
<td>165,000.00</td>
<td>181,411.00</td>
<td>109.55%</td>
<td>(16,411.00)</td>
<td></td>
</tr>
<tr>
<td>Acquisition-e-books</td>
<td>60,000.00</td>
<td>85,000.00</td>
<td>78,895.00</td>
<td>92.82%</td>
<td>6,105.00</td>
<td></td>
</tr>
<tr>
<td>Acquisition-Periodicals</td>
<td>55,000.00</td>
<td>55,000.00</td>
<td>47,514.00</td>
<td>86.39%</td>
<td>7,486.00</td>
<td></td>
</tr>
<tr>
<td>Acquisition-Audio books</td>
<td>25,000.00</td>
<td>30,000.00</td>
<td>31,521.00</td>
<td>105.07%</td>
<td>(1,521.00)</td>
<td></td>
</tr>
<tr>
<td>Acquisition-DVD/VCR tapes</td>
<td>55,000.00</td>
<td>35,000.00</td>
<td>37,178.00</td>
<td>106.22%</td>
<td>(2,178.00)</td>
<td></td>
</tr>
<tr>
<td>Renovations</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>0.00%</td>
<td>-</td>
</tr>
<tr>
<td><strong>Total Capital Outlay</strong></td>
<td><strong>820,000.00</strong></td>
<td><strong>488,771.00</strong></td>
<td><strong>486,583.00</strong></td>
<td><strong>99.55%</strong></td>
<td><strong>2,188.00</strong></td>
<td></td>
</tr>
</tbody>
</table>

**Total Expenditures by Characters**

<p>| | | | | | | |</p>
<table>
<thead>
<tr>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>5,111,233.00</td>
<td>4,776,048.00</td>
<td>4,566,381.00</td>
<td>95.61%</td>
<td>209,659.00</td>
<td></td>
</tr>
<tr>
<td>Current Year</td>
<td></td>
<td>(C) Actual Pre-Audited</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>--------------</td>
<td>---</td>
<td>-------------------------</td>
<td>---</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>(A) Original Budget</td>
<td>(B) Revised 11/17/2020</td>
<td>12/31/2020</td>
<td>(D) (Over) Under Budget to Actual</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Total Other Financing Sources by Sources</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

### SUMMARY OF OTHER FINANCING USES - BY USES

<table>
<thead>
<tr>
<th>Other Financing Uses</th>
<th></th>
<th>127,063.00</th>
<th>127,063.00</th>
<th>100.00%</th>
</tr>
</thead>
<tbody>
<tr>
<td>Transfers Out - Debt Service Fund</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Total Other Financing Uses by Uses</td>
<td></td>
<td>127,063.00</td>
<td>127,063.00</td>
<td>100.00%</td>
</tr>
</tbody>
</table>

### SUMMARY OF FUND BALANCE

<table>
<thead>
<tr>
<th>Net change in fund balance</th>
<th>428,367.00</th>
<th>605,530.00</th>
<th>1,109,866.51</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Estimated Beginning Fund Balance</td>
<td>761,698.00</td>
<td>(277,193.00)</td>
<td>(277,193.00)</td>
<td></td>
</tr>
<tr>
<td>Estimated Ending Fund Balance*</td>
<td>$1,190,065.00</td>
<td>$328,337.00</td>
<td>$832,673.51</td>
<td>$</td>
</tr>
</tbody>
</table>

* Fund Balance Reserved for the South Regional Library Branch Construction
<table>
<thead>
<tr>
<th></th>
<th>Current Year</th>
<th></th>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>(A)</td>
<td>(B)</td>
<td>(C)</td>
<td>% RECEIVED</td>
<td></td>
</tr>
<tr>
<td>Original Budget 2021</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Last 2020 Adopted Budget</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>December 2020</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Actual Year-to-Date as of</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>January 31, 2021</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**SUMMARY OF REVENUES - BY SOURCES**

<table>
<thead>
<tr>
<th>Local sources:</th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Taxes - sales and use (Jan. 2018 Estimated from TPCG)</td>
<td>$5,450,000.00</td>
<td>$5,450,000.00</td>
<td>$611,482.00</td>
<td>11.22%</td>
<td></td>
</tr>
<tr>
<td>Charges for use of photocopier</td>
<td>50,000.00</td>
<td>50,000.00</td>
<td>2,068.00</td>
<td>4.14%</td>
<td></td>
</tr>
<tr>
<td>Fines</td>
<td>15,000.00</td>
<td>15,000.00</td>
<td>237.00</td>
<td>1.58%</td>
<td></td>
</tr>
<tr>
<td>Lost books</td>
<td>3,000.00</td>
<td>3,000.00</td>
<td>47.00</td>
<td>1.57%</td>
<td></td>
</tr>
<tr>
<td>Interest earnings</td>
<td>100.00</td>
<td>100.00</td>
<td>1.49</td>
<td>1.49%</td>
<td></td>
</tr>
<tr>
<td>Gifts/Donations</td>
<td>5,000.00</td>
<td>5,000.00</td>
<td>172.00</td>
<td>3.44%</td>
<td></td>
</tr>
<tr>
<td>Miscellaneous</td>
<td>5,000.00</td>
<td>5,000.00</td>
<td>329.00</td>
<td>6.58%</td>
<td></td>
</tr>
<tr>
<td>Grants</td>
<td>1,000.00</td>
<td>1,000.00</td>
<td>2,700.00</td>
<td>0.00%</td>
<td></td>
</tr>
<tr>
<td>Intergovernmental</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Total Revenues from Local Sources</strong></td>
<td>$5,529,100.00</td>
<td>$5,529,100.00</td>
<td>$617,036.49</td>
<td>11.16%</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>State sources:</th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>State of Louisiana (State aid)</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Total Revenues from State Sources</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Federal sources:</th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Total Revenues from Federal Sources</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Total Revenues by Sources</strong></td>
<td>$5,529,100.00</td>
<td>$5,529,100.00</td>
<td>$617,036.49</td>
<td>11.16%</td>
<td></td>
</tr>
</tbody>
</table>
TERREBONNE PARISH LIBRARY

GENERAL FUND - BUDGET FOR YEAR ENDING (December 31, 2021) THROUGH JAN. 31, 2021

<table>
<thead>
<tr>
<th>Current Year</th>
<th>(A) Original Budget 2021</th>
<th>(B) Last 2020 Adopted Budget December 2020</th>
<th>(C) Actual Year-to-Date as of January 31, 2021</th>
</tr>
</thead>
<tbody>
<tr>
<td>Agency</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Terrebonne Parish Library</td>
<td>5,077,775.00</td>
<td>5,077,775.00</td>
<td>305,994.00</td>
</tr>
<tr>
<td>Total Expenditures by Agency</td>
<td>5,077,775.00</td>
<td>5,077,775.00</td>
<td>305,994.00</td>
</tr>
<tr>
<td>Department</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Administration</td>
<td>3,191,770.00</td>
<td>3,191,770.00</td>
<td>242,005.00</td>
</tr>
<tr>
<td>Operations</td>
<td>1,886,005.00</td>
<td>1,886,005.00</td>
<td>63,989.00</td>
</tr>
<tr>
<td>Total Expenditures by Departments</td>
<td>5,077,775.00</td>
<td>5,077,775.00</td>
<td>305,994.00</td>
</tr>
<tr>
<td>Function</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Culture and Recreation</td>
<td>5,077,775.00</td>
<td>5,077,775.00</td>
<td>305,994.00</td>
</tr>
<tr>
<td>Total Expenditures by Functions</td>
<td>5,077,775.00</td>
<td>5,077,775.00</td>
<td>305,994.00</td>
</tr>
<tr>
<td>Character</td>
<td></td>
<td>% SPENT</td>
<td></td>
</tr>
<tr>
<td>Personnel Services</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Salaries</td>
<td>2,211,938.00</td>
<td>2,211,938.00</td>
<td>166,830.00</td>
</tr>
<tr>
<td>FICA</td>
<td>169,213.00</td>
<td>169,213.00</td>
<td>11,952.00</td>
</tr>
<tr>
<td>Retirement Contributions</td>
<td>149,311.00</td>
<td>149,311.00</td>
<td>11,275.00</td>
</tr>
<tr>
<td>Life/Health Insurance</td>
<td>608,000.00</td>
<td>608,000.00</td>
<td>50,482.00</td>
</tr>
<tr>
<td>Unemployment Insurance</td>
<td>33,179.00</td>
<td>33,179.00</td>
<td>-</td>
</tr>
<tr>
<td>Workman's Compensation</td>
<td>20,129.00</td>
<td>20,129.00</td>
<td>1,466.00</td>
</tr>
<tr>
<td>Total Personnel services</td>
<td>3,191,770.00</td>
<td>3,191,770.00</td>
<td>242,005.00</td>
</tr>
</tbody>
</table>

Supplies and Materials

| Postage     | 2,000.00 | 2,000.00 | - | 0.00% |
| Office supplies | 60,000.00 | 60,000.00 | 1,104.00 | 1.84% |
| Educational, Continuing Education | 6,000.00 | 6,000.00 | 800.00 | 13.33% |
| Building and ground supplies | 25,000.00 | 25,000.00 | 600.00 | 2.40% |
| Vehicle supplies | 6,000.00 | 6,000.00 | - | 0.00% |
| Other capital purchases | 35,000.00 | 35,000.00 | 4,772.00 | 13.63% |
| Total Supplies and Materials | 134,000.00 | 134,000.00 | 7,276.00 | 5.43% |

Other Services and Charges

<p>| Sales tax deductions | 40,000.00 | 40,000.00 | 3,482.00 | 8.71% |
| Advertising | 1,500.00 | 1,500.00 | - | 0.00% |
| Membership dues | 1,000.00 | 1,000.00 | 122.00 | 12.20% |
| Book binding | 500.00 | 500.00 | - | 0.00% |</p>
<table>
<thead>
<tr>
<th>Description</th>
<th>Current Year</th>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>(A) Original</td>
<td>(B) Last 2020</td>
<td>(C) Adopted Budget</td>
<td>(C) Actual Year-to-Date as of January 31, 2021</td>
</tr>
<tr>
<td></td>
<td>Budget 2021</td>
<td>December 2020</td>
<td>December 2020</td>
<td>2021</td>
</tr>
<tr>
<td>Electrical</td>
<td>200,000.00</td>
<td>200,000.00</td>
<td>244.00</td>
<td>0.12%</td>
</tr>
<tr>
<td>Gas</td>
<td>15,000.00</td>
<td>15,000.00</td>
<td>-</td>
<td>0.00%</td>
</tr>
<tr>
<td>Water</td>
<td>7,000.00</td>
<td>7,000.00</td>
<td>118.00</td>
<td>1.69%</td>
</tr>
<tr>
<td>Telephone</td>
<td>28,000.00</td>
<td>28,000.00</td>
<td>859.00</td>
<td>3.07%</td>
</tr>
<tr>
<td>Rental-equipment</td>
<td>25,000.00</td>
<td>25,000.00</td>
<td>258.00</td>
<td>1.03%</td>
</tr>
<tr>
<td>Rental-books</td>
<td>6,700.00</td>
<td>6,700.00</td>
<td>564.00</td>
<td>8.42%</td>
</tr>
<tr>
<td>Miscellaneous</td>
<td>47,000.00</td>
<td>47,000.00</td>
<td>134.00</td>
<td>0.29%</td>
</tr>
<tr>
<td>Bookkeeping</td>
<td>27,000.00</td>
<td>27,000.00</td>
<td>-</td>
<td>0.00%</td>
</tr>
<tr>
<td>Fidelity bonds</td>
<td>700.00</td>
<td>700.00</td>
<td>300.00</td>
<td>42.86%</td>
</tr>
<tr>
<td>Insurance-auto</td>
<td>8,000.00</td>
<td>8,000.00</td>
<td>-</td>
<td>0.00%</td>
</tr>
<tr>
<td>General liability insurance</td>
<td>114,582.00</td>
<td>114,582.00</td>
<td>3,114.00</td>
<td>2.72%</td>
</tr>
<tr>
<td>Building &amp; content insurance</td>
<td>129,773.00</td>
<td>129,773.00</td>
<td>-</td>
<td>0.00%</td>
</tr>
<tr>
<td>Travel</td>
<td>12,000.00</td>
<td>12,000.00</td>
<td>-</td>
<td>0.00%</td>
</tr>
<tr>
<td>Security guard</td>
<td>50,000.00</td>
<td>50,000.00</td>
<td>-</td>
<td>0.00%</td>
</tr>
<tr>
<td>Building lease</td>
<td>13,200.00</td>
<td>13,200.00</td>
<td>1,100.00</td>
<td>8.33%</td>
</tr>
<tr>
<td>Data base</td>
<td>48,000.00</td>
<td>48,000.00</td>
<td>13,940.00</td>
<td>29.04%</td>
</tr>
<tr>
<td>Outreach mobile service</td>
<td>5,000.00</td>
<td>5,000.00</td>
<td>-</td>
<td>0.00%</td>
</tr>
<tr>
<td>Allocations</td>
<td>50,000.00</td>
<td>50,000.00</td>
<td>-</td>
<td>0.00%</td>
</tr>
<tr>
<td>Contingency reserve</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>0.00%</td>
</tr>
<tr>
<td><strong>Total Other Services and Charges</strong></td>
<td>829,955.00</td>
<td>829,955.00</td>
<td>24,235.00</td>
<td>2.92%</td>
</tr>
</tbody>
</table>

### Repairs and Maintenance

<table>
<thead>
<tr>
<th>Description</th>
<th>Current Year</th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>(A)</td>
<td>(B)</td>
<td></td>
</tr>
<tr>
<td>Maintenance of grounds</td>
<td>50,000.00</td>
<td>50,000.00</td>
<td>-</td>
</tr>
<tr>
<td>Maintenance of buildings</td>
<td>50,000.00</td>
<td>50,000.00</td>
<td>1,064.00</td>
</tr>
<tr>
<td>Maintenance of Machinery, Equipment</td>
<td>-</td>
<td>-</td>
<td>240.00</td>
</tr>
<tr>
<td>Maintenance of autos</td>
<td>1,500.00</td>
<td>1,500.00</td>
<td>-</td>
</tr>
<tr>
<td>Plumbing, heating &amp; a/c</td>
<td>20,000.00</td>
<td>20,000.00</td>
<td>-</td>
</tr>
<tr>
<td>Maintenance of office machines</td>
<td>-</td>
<td>-</td>
<td>#DIV/0!</td>
</tr>
<tr>
<td>Pest control</td>
<td>5,700.00</td>
<td>5,700.00</td>
<td>585.00</td>
</tr>
<tr>
<td>Janitorial</td>
<td>41,150.00</td>
<td>41,150.00</td>
<td>2,610.00</td>
</tr>
<tr>
<td>Contractual-office machines</td>
<td>40,000.00</td>
<td>40,000.00</td>
<td>-</td>
</tr>
<tr>
<td>Major repairs</td>
<td>25,000.00</td>
<td>25,000.00</td>
<td>-</td>
</tr>
<tr>
<td><strong>Total Repairs and Maintenance</strong></td>
<td>233,350.00</td>
<td>233,350.00</td>
<td>4,499.00</td>
</tr>
</tbody>
</table>

### Capital Outlay

<table>
<thead>
<tr>
<th>Description</th>
<th>Current Year</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Acquisition-Autos</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>Acquisition-Land/Buildings</td>
<td>218,700.00</td>
<td>218,700.00</td>
</tr>
<tr>
<td>Acquisition-Educational</td>
<td>50,000.00</td>
<td>50,000.00</td>
</tr>
<tr>
<td>Acquisition-Office equipment</td>
<td>50,000.00</td>
<td>50,000.00</td>
</tr>
<tr>
<td>Acquisition-Books</td>
<td>165,000.00</td>
<td>165,000.00</td>
</tr>
<tr>
<td>Acquisition-e-books</td>
<td>80,000.00</td>
<td>80,000.00</td>
</tr>
<tr>
<td>Acquisition-Periodicals</td>
<td>55,000.00</td>
<td>55,000.00</td>
</tr>
<tr>
<td>Acquisition-Audio books</td>
<td>30,000.00</td>
<td>30,000.00</td>
</tr>
<tr>
<td>Acquisition-DVD/VCR tapes</td>
<td>40,000.00</td>
<td>40,000.00</td>
</tr>
<tr>
<td>Renovations</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td><strong>Total Capital Outlay</strong></td>
<td>688,700.00</td>
<td>688,700.00</td>
</tr>
</tbody>
</table>

**Total Expenditures by Characters**

<table>
<thead>
<tr>
<th>Current Year</th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>5,077,775.00</td>
<td>5,077,775.00</td>
</tr>
</tbody>
</table>
## SUMMARY OF OTHER FINANCING SOURCES - BY SOURCES

<table>
<thead>
<tr>
<th>Other Financing Sources</th>
<th>Current Year</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>(A)</td>
</tr>
<tr>
<td></td>
<td>Original Budget 2021</td>
</tr>
<tr>
<td>Transfers In - ___ Fund</td>
<td>-</td>
</tr>
<tr>
<td>Total Other Financing Sources by Sources</td>
<td>-</td>
</tr>
</tbody>
</table>

## SUMMARY OF OTHER FINANCING USES - BY USES

<table>
<thead>
<tr>
<th>Other Financing Uses</th>
<th>Current Year</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>(A)</td>
</tr>
<tr>
<td></td>
<td>Original Budget 2021</td>
</tr>
<tr>
<td>Transfers Out - Debt Service Fund</td>
<td>-</td>
</tr>
<tr>
<td>Total Other Financing Uses by Uses</td>
<td>-</td>
</tr>
</tbody>
</table>

## SUMMARY OF FUND BALANCE

<table>
<thead>
<tr>
<th></th>
<th>Current Year</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>(A)</td>
</tr>
<tr>
<td></td>
<td>Original Budget 2021</td>
</tr>
<tr>
<td>Net change in fund balance</td>
<td>451,325.00</td>
</tr>
<tr>
<td>Estimated Beginning Fund Balance</td>
<td>779,762.00</td>
</tr>
<tr>
<td>Estimated Ending Fund Balance</td>
<td>$1,231,087.00</td>
</tr>
</tbody>
</table>

* Fund Balance Reserved for the South Regional Library Branch Construction
<table>
<thead>
<tr>
<th>Month</th>
<th>TOTAL</th>
<th>Adult</th>
<th>JV</th>
<th>YA</th>
<th>TOTAL</th>
<th>Attendance - Includes Syngon Wide</th>
</tr>
</thead>
<tbody>
<tr>
<td>Jan</td>
<td>143</td>
<td>62</td>
<td>1</td>
<td>2</td>
<td>146</td>
<td></td>
</tr>
<tr>
<td>Feb</td>
<td>140</td>
<td>56</td>
<td>3</td>
<td>1</td>
<td>144</td>
<td></td>
</tr>
<tr>
<td>Mar</td>
<td>107</td>
<td>46</td>
<td>3</td>
<td>1</td>
<td>111</td>
<td></td>
</tr>
<tr>
<td>Apr</td>
<td>63</td>
<td>30</td>
<td>2</td>
<td>1</td>
<td>67</td>
<td></td>
</tr>
<tr>
<td>May</td>
<td>23</td>
<td>69</td>
<td>1</td>
<td>1</td>
<td>71</td>
<td></td>
</tr>
<tr>
<td>Jun</td>
<td>30</td>
<td>96</td>
<td>1</td>
<td>1</td>
<td>98</td>
<td></td>
</tr>
<tr>
<td>Jul</td>
<td>49</td>
<td>77</td>
<td>1</td>
<td>1</td>
<td>87</td>
<td></td>
</tr>
<tr>
<td>Aug</td>
<td>28</td>
<td>54</td>
<td>3</td>
<td>1</td>
<td>66</td>
<td></td>
</tr>
<tr>
<td>Sep</td>
<td>30</td>
<td>22</td>
<td>1</td>
<td>1</td>
<td>33</td>
<td></td>
</tr>
<tr>
<td>Oct</td>
<td>5</td>
<td>2</td>
<td>1</td>
<td>1</td>
<td>8</td>
<td></td>
</tr>
<tr>
<td>Nov</td>
<td>53</td>
<td>84</td>
<td>2</td>
<td>1</td>
<td>89</td>
<td></td>
</tr>
<tr>
<td>Dec</td>
<td>53</td>
<td>80</td>
<td>2</td>
<td>1</td>
<td>86</td>
<td></td>
</tr>
<tr>
<td>TOTAL</td>
<td>625</td>
<td>908</td>
<td>12</td>
<td>8</td>
<td>845</td>
<td></td>
</tr>
</tbody>
</table>