Terrebonne Parish Library  
Board of Control Minutes  
February 20, 2019

Chairwoman Mrs. Gwen Talbot called the Terrebonne Parish Library Board of Control regular meeting to order at 5:00 p.m. on February 20, 2019 at the Terrebonne Parish Main Library.

Members present were Ms. Alberta Adams, Mr. L.P. Bordelon, Mr. Marty Collins, and Mr. Jon Paul Olivier. Library Director Mary Cosper LeBoeuf was in attendance. A quorum was present. Assistant Director Tracy Guyan and Finance Manager Christopher Moore were also in attendance.

The Pledge of Allegiance and an invocation were recited.

Mr. Collins moved to adopt the minutes of the December 6, 2018 meeting. Mr. Bordelon gave the second. Motion passed.

Yes: Adams; Bordelon; Collins; Olivier; Talbot  
No: None  
Absent: Dr. Mike Flynn; Ms. Rosa Pitre

Mrs. LeBoeuf gave the director’s report stating that the library hosted its workshop for school librarians for the fourth year and it continues to be a success. An expungement clinic was held with three Louisiana attorneys helping sixty-three people. The adults-only Mardi Gras ball was held after hours with seventy-six people in attendance including the parish president. Mrs. LeBoeuf reported that the HVAC system at the main library is in the process of being repaired, as is the Dulac Branch septic system. VITA (Volunteer Income Tax Assistance) started service on February 19, 2019 which was late due to the government shutdown. The 16th Annual Jambalaya Writers’ Conference is being held on March 9, 2019 with a special Friday night program highlighting Ken Well’s new book.

Under new business, Ms. Adams moved to accept the January – December 2018 financial statement. Mr. Bordelon gave the second. Motion passed.

Yes: Adams; Bordelon; Collins; Olivier; Talbot  
No: None  
Absent: Flynn; Pitre

Ms. Adams moved to accept January 2019 Financial Statement. Mr. Collins gave the second. Motion passed.

Yes: Adams; Bordelon; Collins; Olivier; Talbot  
No: None  
Absent: Flynn; Pitre

Mr. Collins moved to accept the 2018 Louisiana Compliance Questionnaire and Louisiana Attestation Questionnaire. Mr. Olivier gave the second. Motion passed.
Yes: Adams; Bordelon; Collins; Olivier; Talbot
No: None
Absent: Flynn; Pitre

Mr. Olivier moved to declare the 2007 Dodge van surplus. Ms. Adams gave the second. Motion passed.

Yes: Adams; Bordelon; Collins; Olivier; Talbot
No: None
Absent: Flynn; Pitre

Ms. Adams moved to declare a state of emergency for sections of the main library for a mold remediation project based on the report from All-Around Home Inspection and Testing LLC. Mr. Bordelon gave the second. Motion passed.

Yes: Adams; Bordelon; Collins; Olivier; Talbot
No: None
Absent: Flynn; Pitre

Mr. Olivier moved to accept the cost for EnviroClean services for mold remediation based on the provided quotes. Mr. Collins gave the second. Motion passed.

Yes: Adams; Bordelon; Collins; Olivier; Talbot
No: None
Absent: Flynn; Pitre

Mrs. LeBoeuf stated that the Louisiana Library Association conference would be held on March 13 – 15, 2019 in Baton Rouge. All board members are invited to attend.

Mrs. LeBoeuf gave the State of the Library report.

Director evaluations were distributed and will be discussed at the April 17, 2019 meeting.

The meeting adjourned at 6:20 p.m.

Mary Cosper LeBoeuf
Secretary/Director