Terrebonne Parish Library
Board of Control Minutes
February 21, 2018

Treasurer Ms. Alberta Adams called the Terrebonne Parish Library Board of Control regular meeting to order at 5:00 p.m. on February 21, 2018 at the Terrebonne Parish Main Library.

Members present were Ms. Alberta Adams, Mr. L.P. Bordelon, Mr. Marty Collins, and Ms. Rosa Pitre. Library Director Mary Cosper LeBoeuf was in attendance. A quorum was present. Assistant Director Tracy Guyan, Finance Manager Christopher Moore, and emeritus member Mrs. Mary Royston were also in attendance.

The Pledge of Allegiance and an invocation were recited.

Mr. Collins moved to adopt the minutes of the December 7, 2017 meeting. Mr. Bordelon gave the second. Motion passed.

| Yes:   | Adams; Bordelon; Collins; Pitre |
| No:    | None |
| Absent:| Ms. Sharon Alford; Dr. Mike Flynn; Mrs. Gwen Talbot |

Mrs. LeBoeuf gave the director’s report mentioning the many AC/plumbing repairs that have been completed this year for the main library and the North Branch. She has contacted a mold specialist about the mildew smell at the North Branch and is waiting for a report. Mrs. LeBoeuf stated that the library would be holding its 15th Annual Jambalaya Writers’ Conference with R.L. Stine as the keynote speaker. The conference is scheduled for March 3, 2018. The library’s first Battle of the Books is being held on April 28, 2018 at the North Branch.

Under old business, clarification was given concerning reductions on the 2018 adopted budget.

Under new business, Mr. Bordelon moved to reinstate the current officers, those being: Mrs. Gwen Talbot, President; Dr. Mike Flynn, Vice President; Ms. Alberta Adams, Treasurer. Unanimous second; motion passed.

| Yes:   | Adams; Bordelon; Collins; Pitre |
| No:    | None |
| Absent:| Alford; Flynn; Talbot |

Ms. Pitre moved to accept the January 2018 Financial Statement. Mr. Collins gave the second. Motion passed.

| Yes:   | Adams; Bordelon; Collins; Pitre |
| No:    | None |
| Absent:| Alford; Flynn; Talbot |
Mrs. LeBoeuf stated that the Louisiana Library Association’s conference will be held March 7 – 9, 2018 in Alexandria. Several staff members are attending and the board is also invited.

Mr. Collins moved to declare the day after Thanksgiving a holiday for full-time staff, effective the year 2018. Ms. Pitre gave the second. Motion passed.

Yes: Adams; Bordelon; Collins; Pitre
No: None
Absent: Alford; Flynn; Talbot

Mr. Bordelon moved to accept the request for Family and Medical Leave for Judith Soniat beginning February 20, 2018. Ms. Pitre gave the second. Motion passed.

Yes: Adams; Bordelon; Collins; Pitre
No: None
Absent: Alford; Flynn; Talbot

Mr. Bordelon moved to accept the 2018 Compliance Questionnaire. Mr. Collins gave the second. Motion passed.

Yes: Adams; Bordelon; Collins; Pitre
No: None
Absent: Alford; Flynn; Talbot

During a discussion about the board by-laws, it was determined that a change in meeting frequency was needed since there are no active building projects which requires monthly meetings. The new schedule will be quarterly, with special meetings as needed. This recommendation is per the library’s auditor, Bourgeois Bennett.

Mrs. LeBoeuf gave a presentation on the library’s 2017 statistics.

Mr. Royston made an announcement about the Friends of the Library Book Sale that will be held on March 15 – 18, 2018.

The meeting adjourned at 5:44 pm.

Mary Cosper LeBoeuf
Secretary/Director